

IN MS WORD Create and Design

1. Full notebook with pages with a Cover Page
2. Admission form
3. Resume
4. Certificate.
5. Enquiry Forms
6. Leaflets/brochures.
7. Business Cards.
8. Menu Card
9. Make book content page or index page.
10. Create a letterhead
11. Identity card.
12. Purchase order
13. Mark sheet
14. Date Sheet
15. Create a Mail Merge File for Ten Students and send them time table/Date Sheet.



KLENTSOLUTECH
Registerd Under the Indian Companies Act 2013
Admission Form

Part No. _____ Reg. No. _____ Birth Year: _____

Basic Computer Course Advance Basic Computer Course
 Web Designing Course Computer Teaching Course
 Computer Hardware Customized Computer Course

1. Name of the Applicant: _____

2. Name of Father: _____

3. Address: _____

4. Complete Address: _____
 State: _____ Pin: _____
 Father's Name: _____ Father's Date of Birth: _____
 Father's Number: _____ Father's Email: _____

5. Qualifying Examination: _____
 10th Standard 12th Standard
 10th Standard & HSC Degree

6. Date of Birth: _____

7. Mode of Payment: _____
 Cash Internet
 Bank ATM
 Debit Card Credit Card

8. Signature of the Candidate: _____

9. Date: _____

10. Signature: _____

11. Declaration: I declare that above information is true to the best of my knowledge & belief. I agree to state, in the note & regulation of Client Solution, I promise to pay full respect & honesty towards staff and clients.

Additional Information: _____

Date: _____ Signature of the Authority: _____

STATEMENT OF CHARGES **CP 77**

Designated operator of _____ Date: _____

Office of exchange of _____

Parcel No. _____

Reason for return	<input type="checkbox"/> Unknown <input type="checkbox"/> Refused <input type="checkbox"/> Importation prohibited
	<input type="checkbox"/> Gone away <input type="checkbox"/> Unclaimed <input type="checkbox"/> SDR
Presentation-to-Customs charge	
Storage charge	
Return charge	
Redirection charge	
Non-postal fees	
Explanation _____	
Miscellaneous	
Explanation _____	
Total	